



**Perry Beeches**  
The Academy Trust

**Vacancy**

## **Head of Science/Teacher of Science**

Perry Beeches V The All Through Family School

Talbot Way, Small Heath, Birmingham, B10 0HJ



**Vacancy**

**Head of Science/Teacher of Science**

**Job Description**

<b>Contract</b>	<b>Permanent, Term-time</b>
<b>Reporting to</b>	<b>The Headteacher</b>
<b>Start Date</b>	<b>1<sup>st</sup> January 2018</b>
<b>Closing Date</b>	<b>Monday 16<sup>th</sup> October 2017</b>
<b>Salary</b>	<b>Main Pay Scale/Upper Pay Scale and TLR – Depending on experience</b>
<b>Interviews</b>	<b>Wednesday 18<sup>th</sup> October 2017</b>

Perry Beeches V The All-Through Family School (3-18) opened in September 2015 in the Small Heath area of Birmingham. As a growing Free School, PBV currently has Nursery, Reception, Year 1, Year 2, Year 7, Year 8 and Year 9. Each September we take in a new Nursery, Reception and Year 7 cohort.

This is an exciting opportunity to be part of a brand new growing school which has excellent facilities, a strong team ethos with high expectations, values and vision to ensure all children achieve their best.

Visits prior to applying are strongly recommended.

Please contact Mrs Mubarik, Headteachers' PA and HR Manager on 0121 289 3535 to arrange a tour of the school.

**How to apply**

The Perry Beeches The Academy Trust application form can be downloaded from our website [www.perrybeechesacademytrust.co.uk/vacancies/](http://www.perrybeechesacademytrust.co.uk/vacancies/)

Please submit your application form, along with a letter of application explaining why you are applying for the post, your relevant experience and how this matches the essential and desired experiences/ qualifications on the job description and what you can offer to PBV.

Please send your application to:

Mrs Mubarik  
Headteachers' PA and HR Manager  
Perry Beeches V  
Talbot Way  
Birmingham  
B10 0HJ  
Email: [kmubarik@perrybeechesv.co.uk](mailto:kmubarik@perrybeechesv.co.uk)

**Only those applicants submitting a Perry Beeches The Academy Trust Application Form will be considered.**





## Head of Science/Teacher of Science

This description is not intended to be exhaustive and is a general outline of the typical duties and responsibilities expected to be carried out whilst accepting that these may change at the discretion of the Executive Headteacher and Directors.

### Job Purpose

- To lead and work with all members of the department to facilitate and encourage learning which provides students with the opportunity to achieve their individual potential.

### Duties & Responsibilities

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a teacher / Form Tutor.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the school's responsibility to provide and monitor opportunities for students' personal and academic growth.

### Specifically

- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Curriculum Area and Department.
- To contribute to the Curriculum Area and department's development plan and its implementation.
- To plan and prepare lessons.
- To contribute to the whole school's planning activities.
- To assist the Head of Subject, in ensuring that the curriculum area provides a range of teaching which complements the school's strategic objectives.
- To take part in the school's Continuing Professional Development programme by participating in arrangements for further training and professional development.
- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the Performance Management Review process.
- To ensure the effective/efficient deployment of classroom support.
- To work as a member of a designated team and to contribute positively to effective working relations within the school.
- To maintain appropriate records and to provide relevant accurate and up-to-date information.
- To complete the relevant documentation to assist in the tracking of students.
- To track student progress and use information to inform teaching and learning.
- To communicate effectively with the parents of students as appropriate.
- To follow agreed policies for communications in the school.
- To contribute to the development of effective subject links with external agencies.
- To teach, students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure that ICT, Literacy, Numeracy and school subject specialism(s) are



reflected in the teaching/learning experience of students.

- To undertake a designated programme of teaching.
- To ensure a high quality learning experience for students which meets internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
- To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To undertake assessment of students as requested by external examination bodies, departmental and school procedures.
- To mark, grade and give written/verbal diagnostic feedback as required.
- Working with SENCO to ensure that individual students receive appropriate support and that appropriate links are made so that the curriculum meets their needs.
- To plan and deliver inter-disciplinary projects which bring together knowledge and skills, which are focused on real-world enquiries and which culminate in a high quality end product/project.

### **Quality Assurance**

- To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria.
- To seek/implement modification and improvement where required.
- To review from time to time methods of teaching and programmes of work.
- To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

### **Skills and Abilities**

- The ability to establish and maintain outstanding relationships with other staff, students and their parents.
- Being prepared to contribute to the whole free school vision which will inform and develop Free School policy.
- Managing and meeting deadlines.
- Motivating yourself and others.
- Maintaining high professional standards.
- The ability to support and disseminate Free School policy.

### **Qualifications**

- Relevant degree
- QTS

### **A Commitment to;**

- An awareness of, and complying with, policies and procedures in relation to Safeguarding, Health and Safety, Confidentiality and Data Protection.
- Contributing to school life and building effective relationships with all members of the school community.
- Undertaking professional development relevant to the post.
- Developing professional skills and knowledge through induction and continuing professional development.

This is an exciting opportunity to join a family of schools that is committed to delivering the highest quality for all students, regardless of ability or background, and creating a fully inclusive learning environment. We are committed to the professional development of all our staff. You should be committed to delivering the highest level of customer service.



Due to the high number of applicants, it is with regret that we are not always able to respond to all application submissions and, if you have not heard from The Academy Trust within 4 weeks of your application, you have been unsuccessful on this occasion.

